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DIARY NOTES

DD/S

16 January 1964

1. [REDACTED] Chief of Station in [REDACTED] was in for a brief visit. He was extremely pleased with [REDACTED] as his Chief of Support and highly complimentary of his family as an asset to the community. With regard to housing, he said that Vern was preparing a study which we would receive soon. [REDACTED] did not seem to be very familiar with any housing problems, however; therefore, I conclude that there are none. He expressed some unhappiness with the new requirement for bookkeeping on the use [REDACTED] (I asked [REDACTED] to look into this to see if we cannot simplify this procedure.) He was highly pleased with his Finance Officer, [REDACTED], and hoped that he would get a comparable replacement when she leaves this summer. He has

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(I asked [REDACTED] to pursue this with Bob Fuchs.) [REDACTED] also sought my assistance in relief from the financial burden of entertaining the official United States community. I explained that I saw no way in which he could get financial relief on this matter.

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2. [REDACTED] Chief of Station in [REDACTED] was also in for a visit. He was very pleased with [REDACTED] and, in fact, with his entire support organization. He had no problems to raise.

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3. I met with Emmett Echols and [REDACTED] and also talked with John [REDACTED] about the case of [REDACTED] an applicant in whom Senator Jackson has an interest. We agreed that we should prepare a factual memorandum to the Director on this case recommending that [REDACTED] explain the whole situation to Senator Jackson and that we give [REDACTED] no further encouragement.

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4. I directed Emmett Echols to give consideration to and to prepare a plan for movement of a substantial part of the Office of Personnel to some location away from Langley. In this connection, later in the day I met with H. S. [REDACTED] to discuss various alternatives to make additional space available in the Headquarters building. It appeared to me that the logical choices among Support components to be moved would be either the Office of Personnel or the Office of Finance. (I lean toward the Office of Finance and have scheduled another meeting tomorrow with Bob Fuchs to consider this in some further detail.)

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5. [REDACTED] and others briefed me on the Office of Training Intelligence School activities. ([REDACTED] will prepare a more detailed memorandum.) I was impressed by at least three things in the briefing: (1) only a relatively small percentage of our secretarial-clerical employees can pass the Civil Service examination when they enter on duty and even a smaller percentage of those who take a refresher course can pass the tests; (2) with the exception of the Clandestine Services, we do not have a rotational program with other Agency components in the instructor ranks; (3) we are still barely scratching the surface in the field of management training.

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6. [REDACTED] buzzed to say that General Carter wanted to consider further my Memorandum of Conversation with [REDACTED] and said that he would ask the Military Personnel Division to get background information from the Pentagon.

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7. John Clarke telephoned to say that he understood that [REDACTED] was working with DD/S people on a notice to be issued in connection with procurement in the fourth quarter of the fiscal year. He also referred to a cable from [REDACTED] about the procurement of property [REDACTED], in which the [REDACTED] apparently said that he could defer any further negotiations on the purchase of the property until we made up our mind what we wanted to do. I told John that I was not familiar with either of these two matters but that I would check into them.

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